



The Carrington Hotel MA: 152757

Accommodation Booking Form

Icalepcs Conference

to be held on Sunday 19th April to Tuesday 21st April, 2015

CONTACT & ADDRESS DETAILS

Please complete the following details:

Title: (Please Tick) ☐ Mr, ☐ Mrs, ☐ Mr & Mrs, ☐ Dr, ☐ Ms, ☐ Miss

SURNAME: _____

FIRST NAME(S): _____

(Please ensure you provide a first name, so we can differentiate bookings with the same surname)

ADDRESS DETAILS: _____

POST CODE: _____

PHONE DETAILS: /Work:: _____

Home: _____

Mobile: _____

FACSIMILE: _____

EMAIL: _____

CREDIT CARD DETAILS

CARD TYPE : (Please Tick) ☐ Visa ☐ Mastercard ☐ *AMEX ☐ *Diners

NAME PRINTED ON CARD:

CARD NUMBER: _____ - _____ - _____ - _____

EXPIRY DATE: _____

AUTHORISATION:

☐ I authorize The Carrington Hotel to access my credit card for a deposit equal to the first nights accommodation rate.

☐ I authorize The Carrington Hotel to access my credit card for payment of entire stay.

***A 3% surcharge applies to Amex and Diners cards**

ACCOMMODATION RATES

The Carrington Hotel is currently holding the following room types available to book no later than **Thursday 19th March, 2015**

Please tick the relevant room type

☐ Conference rooms for one or two persons including a continental breakfast Sunday to Thursday @ **\$185.00** per room, per night
Friday & Saturday @ **\$230.00** per room, per night

NUMBER OF ADULT: _____ NUMBER OF CHILDREN: _____ (PLEASE PROVIDE AGES) : _____

Bedding required: ☐ Single ☐ Double ☐ Twin

Accommodation rates quoted are based on one or two people sharing the same room, any additional person sharing the same room is

\$50.00 per person, per night.

Children 5-13yrs are \$30.00 per person, per night, Under 5 \$10.00 for the entire stay, Cot hire for \$10.00 entire stay

DATE OF ARRIVAL: _____ (CHECK-IN FROM 2.00PM)

DATE OF DEPARTURE: _____ (CHECK-OUT – 10.00AM)

TERMS & CONDITIONS OF BOOKING

- ◆ Bookings will only be accepted on the proviso that all requested information is provided. Your booking request will not be processed without full details – it will be returned to you for completion.
 - ◆ For general inquiries regarding accommodation please contact **reservations on (02) 4782 1111**.
 - ◆ Payment to secure your booking can be made via Credit Card /Cheque/Money Order and is equal to the first night accommodation rate.
 - ◆ Room rates are for one or two people per room, including a continental breakfast, any additional person sharing the same room is **\$50.00** per person, per night.
 - ◆ Booking forms **must** be received no later than **Thursday 19th March 2015**. Hotel rooms will be released after this date and further bookings can be made on request basis only at full rates and subject to the Hotel room availability.
 - ◆ Cancellation Policy – 48 business hours notice of cancellation is required, if notice of intention to cancel is not provided more than 48 hours prior to the event you would forfeit your payment of the first night accommodation.
 - ◆ No Shows – The full amount for the accommodation held, will be charged to your credit card (no refunds allowed)
- Dress Regulations:** Please be aware that guests must be neat and tidy at all times when in public areas of the Hotel. Gentlemen are not permitted to wear sleeveless singlets.

Booking forms must be received no later than Thursday 19th March, 2015

PO Box 28, Katoomba, NSW 2780 or by Fax: 0247 82 7033 or by E-mail: reservations@thecarrington.com.au